

**UNITED STATES BANKRUPTCY COURT
DISTRICT OF NEW JERSEY**

Judith H. Wizmur, Chief Judge
James J. Waldron, Clerk



APRIL 27, 2012

**THIS NOTICE IS INTENDED TO ALERT NEW JERSEY CM/ECF USERS OF NEW DEVELOPMENTS
AND HIGHLIGHT ISSUES THAT REQUIRE IMMEDIATE ATTENTION**

GUIDANCE ON PACER ACCESS RESTRICTIONS

On September 14, 2010, the Judicial Conference amended the policy on privacy and public access to electronic case files by restricting public access through PACER to documents in bankruptcy cases that were filed before December 1, 2003, and have been closed for more than one year.

Parties who filed a notice of appearance in an individual case prior to case closing will have CM/ECF access to all filings in that case. To access documents, users must first login to the system using their CM/ECF login and password and then enter their PACER login and password.

Parties seeking access to documents in cases where you were not a case participant prior to case closing must follow existing procedures for obtaining copies from the court. Please see our website for details.

NEW PROCESS REGARDING THE FILING OF OFFICIAL FORM B23, DEBTOR'S CERTIFICATION OF COMPLETION OF POST PETITION INSTRUCTIONAL COURSE CONCERNING PERSONAL FINANCIAL MANAGEMENT

The court recently implemented the following procedure to ensure compliance with Fed. R. Bankr. P. 5009(b). If a Chapter 7 individual debtor has not filed Official Form B23 within 45 days of the first date set for the Meeting of Creditors, or received a waiver of the requirement, the Clerk will now send a *Notice of Failure To File Debtor's Certification of Completion of Instructional Course Concerning Financial Management* to the debtor and debtor's attorney reminding them of the approaching 60 day deadline to file Official Form B23. Failure to timely file Official Form B23 may result in the case being closed without entry of a discharge.

In Chapter 13 cases and individual Chapter 11 cases, the court will send the *Notice of Failure To File Debtor's Certification of Completion of Instructional Course Concerning Financial Management* 45 days after the first date set for the Meeting of Creditors indicating that Official Form B23 must be filed by the time the last plan payment is made. If Official Form B23 is not filed by the time of the last plan payment, the court will send a second notice indicating that if Official Form B23 is not filed within 30 days, the case will be closed without entry of a discharge.

If any case is closed without entry of a discharge due to the debtor's failure to file Official Form B23, and the debtor subsequently moves to reopen the case to file it, the debtor must pay the fee to reopen the case.

CM/ECF HELPDESK INFORMATION

cmecf_help_desk@njb.uscourts.gov

Camden Helpdesk: 856-757-5008, 5015, 5036, 5037

Newark Helpdesk: 973-645-3366, 3589, 3597, 3621

Trenton Helpdesk: 609-989-2143, 2146, 0456, 0520